TORRANCE COUNTY

RESOLUTION # 2013-21

Line Item Transfers

WHEREAS, County Departments are requesting line item transfers within their budgeted funds in the FY 2012-13 Budget, and

WHEREAS, line item transfers within the same fund require authorization from the Torrance County Commission, and

WHEREAS, the attached line item transfers within the same fund are hereby authorized:

(See Schedule A)

NOW THEREFORE BE IT RESOLVED by the Torrance County Commission.

DONE at Estancia, New Mexico, Torrance County this 12th day of June 2013.

TORRANCE COUNTY COMMISSION

Lonnie R. Freyburger, District 1

Attest:

Leanne M. Tapia, District 2

County Clerk

LeRoy M. Candelaria, Chair, District 3

Torrance County

Resolution 2013-21

Line Item Transfer

Schedule A

June 12, 2013

Funding Source:		Transfer From:					Transfer To:					Total
Department	Source	Line Item				Description	Line Item				Description	Amount
Commission	General Fund	401	5	2	611	CO/Building Improvements	401	5	2	212	Liability Insurance	$ 10,000.00
Manager	General Fund	401	10	2	202	Vehicle Fuel	401	10	2	201	Vehicle Maintenance/Repa	$ 200.00
Manager	General Fund	401	10	2	203	Maintenance Contracts	401	10	2	201	Vehicle Maintenance/Repa	$ 300.00
Sheriff	General Fund	401	50	2	102	Full Time Salaries	401	50	2	201	Vehicle Maintenance/Repa	$ 3,000.00
Sheriff	General Fund	401	50	2	102	Full Time Salaries	401	50	2	221	Printing/Publishing	$ 1,000.00
Finance	General Fund	401	55	2	205	Mileage/Per Diem	401	55	2	219	Office Supplies	$ 1,200.00
Finance	General Fund	401	55	2	266	Training	401	55	2	219	Office Supplies	$ 100.00
Finance	General Fund	401	55	2	266	Training	401	55	2	221	Printing/Publishing	$ 450.00
Finance	General Fund	401	55	2	266	Training	401	55	2	218	Equipment Maint/Repair	$ 200.00
Finance	General Fund	401	55	2	205	Mileage/Per Diem	401	55	2	207	Telephone	$ 20.00
Animal Shelter	General Fund	401	82	2	248	Safety Equipment	401	82	2	617	CO/Equipment	$ 200.00
Animal Shelter	General Fund	401	82	2	269	Membership Dues/Subsc	401	82	2	617	CO/Equipment	$ 335.00
Animal Shelter	General Fund	401	82	2	215	Building Maint/Repair	401	82	2	617	CO/Equipment	$ 400.00
Animal Shelter	General Fund	401	82	2	205	Mileage/Per Diem	401	82	2	617	CO/Equipment	$ 500.00
Animal Shelter	General Fund	401	82	2	266	Training	401	82	2	617	CO/Equipment	$ 24.00
Animal Shelter	General Fund	401	82	2	266	Training	401	82	2	221	Printing/Publishing	$ 100.00
Animal Shelter	General Fund	401	82	2	266	Training	401	82	2	272	Professional Services	$ 285.00
Animal Shelter	General Fund	401	82	2	205	Mileage/Per Diem	401	82	2	272	Professional Services	$ 220.00
Animal Shelter	General Fund	401	82	2	216	Animal Food	401	82	2	219	Office Supplies	$ 188.00
Road	Road Fund	402	10	2	255	Cattleguards/Culverts	402	10	2	256	Road Materials	$ 700.00
TCFD 2	State Fire Allotment	406	91	2	208	Electricity	406	91	2	201	Vehicle Maintenance/Repa	$ 1,500.00

Torrance County

Resolution 2013-21

Line Item Transfer

Schedule A Continued

June 12, 2013

TCFD3	State Fire Allotment	408	91	2	248	Safety Equipment	408	91	2	219	Office Supplies	$	3,700.00
Fire Admin	State Fire Allotment	413	10	2	205	Mileage/Per Diem	413	10	2	201	Vehicle Maint/Repair	$	1,000.00
Fire Admin	State Fire Allotment	413	10	2	209	Heating/Gas	413	10	2	201	Vehicle Maint/Repair	$	500.00
EMS	EMS/Comm GRT	415	83	2	241	Communications Maint/Re	415	83	2	272	Professional Services	$	15,000.00
APP Grant	APP Grant	626	56	2	272	Professional Services	626	56	2	205	Mileage/Per Diem	$	700.00
APP Grant	APP Grant	626	56	2	272	Professional Services	626	56	2	310	Accounting	$	1,200.00
APP Grant	APP Grant	626	56	2	272	Professional Services	626	56	2	219	Office Supplies	$	100.00
APP Grant	APP Grant	626	56	2	272	Professional Services	626	56	2	313	Stipends	$	1,150.00
HV Grant	HV Grant	629	53	2	102	Full Time Salaries	629	53	2	266	Training	$	25,000.00
HV Grant	HV Grant	629	53	2	63	PERA Matching	629	53	2	221	Printing/Publishing	$	2,492.00
HV Grant	HV Grant	629	53	2	272	Professional Services	629	53	2	224	Educational Supplies	$	6,000.00
HV Grant	HV Grant	629	53	2	272	Professional Services	629	53	2	219	Office Supplies	$	3,000.00
Dom. Violence	Victim Restitution	691	38	2	272	Professional Services	691	38	2	283	Victim Support	$	740.22
						TOTAL						$	81,504.22

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: Commission

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
401-05-2611	Co. Bldgs / Improvements	401-05-2212	Liability Insurance	$10,000

Reason for Transfer:
Funds necessary for settlement payment

Signature

4/29/13
Date

Rev. 06/12

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: Manager

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
401-10-2202	Vehicle Fuel	401-10-2201	Vehicle Maint. / Repair	200.00
401-10-2203	Maintenance Contracts	401-10-2201		300.00

Reason for Transfer:
Under estimated vehicle repair expenditures

J. Ansley
Signature

3/18/13
Date

Rev. 06/12

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: Sheriff's

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
401-50-2102	Sallary	401-50-2201	~~Sedan~~ Veh. Main	3,000.00

Reason for Transfer: Suplement Vehicle Maintance

Michelle Wells
Signature

4-9-13
Date

Rev. 06/12

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: SHERIFF

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
401-50-2102	Ballard sallary	401-50-2221	Printing/publishing	$ 1,000.00

Reason for Transfer:
to cover costs for the remainder of the year we expended our budget for these items.

Michelle Mellis
Signature

3-25-13
Date

Rev. 06/12

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: Finance

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
401-55-2205	Mileage/Per Diem	401-55-2219	Office Supplies	$ 1,200.00
401-55-2266	Training	401-55-2219	Office Supplies	$ 100.00
401-55-2266	Training	401-55-2221	Printing/Publishing	$ 450.00
401-55-2266	Training	401-55-2218	Equipment Maint/Repa	$ 200.00
401-55-2205	Mileage/Per Diem	401-55-2207	Telephone	$ 20.00

Reason for Transfer:

Transfer to cover department expenses

Signature Tracy Sedello

Date

Rev. 06/12

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: Animal Shelter 401-82-

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
2248	Safety equipt.	2617	CO	$ 200.00
2269	member fee's	2617	CO	$ 335.00
2215	Building maintance	2617	CO	$ 400.00
2205	Milage/PD	2617	CO	$ 500.00
2266	Training	2617	CO	$ 24.00
2266	Training	2221	printing/ pub	$ 100.00
2266	Training	2272	professional services	$ 285.00
2205	Milage/PD	2272	professional services	$ 220.00
2216	Animal Food	2219	office supplies	$ 188.00

Reason for Transfer:

Need to transfer cover computer and line item that are low..

Cindi Sullivan 3/8/2013

Signature Date

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: ROAD

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
402-10-255	cattleguards/culverts	402-10-256	Rd materials	$ 700.00

Reason for Transfer: Needed for patching

Signature

5-28-13
Date

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: DISTRICT 2 VFD

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
406-91-2208	ELECTRICITY	406-91-2201	VEH/MAINT REPAIR	$ 1,500.00

Reason for Transfer:
FUNDS NEEDED FOR VEHICLE REPAIRS

Crystal Rostwick
Signature

5/2/13
Date

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: DISTRICT 3 VFD

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
408-91-2248	SAFETY EQUIPMENT	408-91-2219	OFFICE SUPPLIES	$ 3,700.00

Reason for Transfer:
NEED FUNDS IN OFFICE SUPPLY LINE ITEM TO ORDER OFFICE SUPPLIES

Crystal Bostwick
Signature

5/20/13
Date

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: FIRE ADMIN

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
413-10-2205	MILEAGE/PER DIEM	413-10-2201	VEH/MAINT REPAIR	$ 1,000.00

Reason for Transfer:
FUNDS NEEDED FOR VEHICLE REPAIRS

Crystal Bostwick
Signature

5/2/13
Date

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: FIRE ADMIN

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
413-10-2209	HEATING/GAS	413-10-2201	VEH MAIN/REPAIR	$ 500.00

Reason for Transfer:
LINE ITEM OVERDRAWN. FUNDS NEEDED FOR VEHICLE MAINTENANCE

Signature Crystal Battrick

Date 3/14/13

ATT: Terry S.

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: EMS

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
415 83 2241	Communications Maint/Rep	415-83-2272	Prof. Services	15,000.00

Reason for Transfer:

To pay for Consultant pharmacy Services

Signature

4/10/13
Date

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: Adolescent Pregnancy Prevention

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
626-56-2272	Professional Services	626-56-2205	Travel/Mileage	$ 700.00
626-56-2272	Professional Services	626-56-2310	Administrative/Acct.	$ 1,200.00
626-56-2272	Professional Services	626-56-2219	Consumable Supplies	$ 100.00

Reason for Transfer:
In order to fund projected expenditures we need to transfer these funds in the line items listed .

Patricia Lincoln
Signature

5/08/13
Date

Rev. 06/12

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: Adolescent Pregnancy Prevention

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
626-56-2272	Professional Services	626-56-2313	Incentives & Stipends	$ 1,150.00

Reason for Transfer:
There is a current surplus of $1,795 in Professional Services and a shortfall of $357 in Incentives & Stipends. To complete the program for the active participants we need to purchase additional gift cards in the amount of $1,345. Therefore it is necessary to Line Item Transfer $1,150 from Professional Services to Incentives & Stipends.

Patricia A Lincoln by Bella R Clark
Signature

6/4/13
Date

Rev. 06/12

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: TCPO/Home Visiting

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
629-53-2102	Full time salaries	629-53-2266	Training	$ 25,000.00
629-53-2063	Pera matching	629-53-2221	Printing/Publishing	$ 2,492.00

Reason for Transfer:
Providing training for 20 Home Visitors at request of funders
Providing additional outreach material for Torrance County community

Signature

5/25/2013
Date

TORRANCE COUNTY
Line Item Transfer Form

TCPO Home Visiting

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
629-53-2272	Professional Services	629-53-2224	Educational Supplies	$ 6,000.00
629-53-2272	Professional Services	629-53-2219	Office Supplies	$ 3,000.00

Reason for Transfer:

Need additional Educational Curriculum for New HV staff and HV families/not utilizing funds for Professional Services

Need additional Office Supplies for New HV staff and HV families/not utilizing funds for Professional Services

Signature ED TCPO

4/4/2013
Date

Rev. 06/12

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: TCPO/ Torrance County Domestic Violence

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
691-38-2272	Professional Services	691-38-2283	Victim Support	$ 740.22

Reason for Transfer:
Needed funds for ongoing Victim Support
Food/gas/ shelter

Signature

4/9/2012
Date